

STIRLING HIGHLAND GAMES

Saturday 19th August 2023

APPLICATION FORM T&Cs

Event Overview

Event Location: Stirling Sports Village, Borrowmeadow Farm Road, Stirling, FK7 7UJ

Event Date: Saturday 19th August 10:30 to 17:00

Thank you for your interest in trading at the Stirling Highland Games event in 2023.

The 2022 event attracted 4500 visitors over the whole day and our aim is to attract up to 6000 to the 2023 event by continuing to offer visitors an authentic cultural experience in the heart of Scotland.

The Traders we select play a key role in the event experience for visitors. Many visitors travel to Stirling from throughout the UK and overseas so they will be interested in engaging with you. Speaking to them about what you have to offer will benefit you.

Traders will be allocated ground space within their respective areas, designed to maximise customer dwell time and encourage sales. We are seeking to appoint a diverse range of traders to showcase the widest possible choice to our visitors.

We especially want to hear from traders that can tell our visitors about how you source, make and produce the products you have to offer. We will be selecting our traders based on quality of product and experience to ensure our visitors take home the best quality and variety of Scottish product.

Approval of trade space in previous years will not influence the committee's decision this year. Traders' products should be available to purchase via cash, with traders encouraged to offer card provision too (please note you should have your own wifi / 4G connection).

Stage 1: Submission deadlines: First round application notified on or before 31st March 2023. Second round applications notified on or before 30th June 2023.

Successful applicants will be notified via email on an ongoing basis from submission. If you have been successful, an invoice will be attached with payment expected within 7 days to secure your trade space at the 2023 event. We do not offer refunds.

Stage 2: All successful applications will be asked for additional paperwork, collated by the event organisers and submitted to Stirling Council for approval to trade at the event.

The organisers, Ceangail, reserve the right to select or reject any application at their discretion.

Please read our T&Cs before submitting the online application.

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Traders Applications for the following categories are welcomed:

Stand Alone aesthetically appealing **Mobile Hot Food Trader units (6 available)**

We invite submissions from quality hot food service providers / producers who offer a specialist hot food provision. Please note this is a single track in and out so manoeuvring is limited but you will be guided in if necessary. There is no space for additional vehicles on site next to your trade space.

Stand Alone aesthetically appealing **Mobile Hot Drinks Trader units (2 available)**

We invite submissions from hot drinks unit service providers who offer a specialist coffee / tea provision. Please note this is a single track in and out so manoeuvring is limited but you will be guided in if necessary. There is no space for additional vehicles on site next to your trade space.

Stand Alone aesthetically appealing **Mobile Ice Cream Trader Unit (1 available)**

We invite submissions from a Scottish based ice cream vendor who offers a range of specialist ice cream options. You will be located a trade space within the highland games site.

Specialist **Food & Drink Producer (24 available)**

We invite submissions from food & drinks producers around Scotland who can offer take home Scottish produce. Sampling offered is welcomed to encourage sale of product. Your trade space will be allocated within the relevant area.

Specialist **Craft Drink Producer (6 available)**

We invite submissions from drinks producers around Scotland who offer a full bar service in specialist craft beer or spirit provision. Your trade space will be allocated within the relevant area.

Specialist **Market Traders including Arts | Crafts (20 available)**

We invite submissions from business traders who can offer a quality product that will enhance visitor shopping experience at the event. Your trade space will be allocated within the relevant area.

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Terms & Conditions for Traders Space Applications

1. In these Terms and Conditions, Trader, Exhibitor, artist, performer includes any person, group, firm, company or organisation to whom an application space or time has been allocated. The term “Organiser” refers to Ceangail CIC event organiser. The terms “Games” and “Event” refer to Stirling Highland Games event. The term “Site” refers to the event Site and outlined surrounding space at Stirling Sports Village, Stirling.
2. Open ground space will be reserved for Trade Space Providers who have received approval from the organiser. The organiser reserves the right to refuse a Trade Space Provider set up on the day to trade if they deem a product unworthy or if a Trade Space Providers space has not been paid for in full before the agreed time.
3. All Trade Space Providers acknowledge they have the proper infrastructure to be able to deliver their proposed offering in their application form.
4. All Trade Space Providers fees must be paid for in full within 7 days of invoice. Until received, the organiser will continue to look at alternative applications. A refund will only be given if the organiser is deemed to be at fault.
5. All approved Trade Space Providers must set up on Friday 18th August or if agreed with the organisers, from 07:00am on Saturday 19th August. This is due to on site Health & Safety.
6. No Trade Space Providers may move any vehicle and/or trailer between 09:30 and 17:00 on the day unless prior permission has been authorised by the organiser.
7. **There is no space available for vehicles to sit next to an allocated Traders space.**
8. Approved Trade Space Providers have a limit of 2 Adult entry tickets included with the Traders Application fees for individuals solely managing the trade space. Additional entry tickets can be included in the application at £5 per person. Full price will be charged on the day.
9. **Traders are NOT permitted to sub-let whole OR part of their allocated space.**
10. Trade Space Providers must stay within their allotted space at the site and must leave their trade space as they find it - **free of litter and waste at the end of the event. On site bins are for visitor’s waste, not for Traders use in any circumstance. Any waste found in the bins or at your location will be invoiced as an additional cost for immediate payment and if necessary, pursued through a debt collection agency.**
11. No loudspeakers, megaphones or other voice enhancing equipment may be used.
12. Trade Space Providers are solely responsible for the security of their goods and services. All staff on the trade space should be fully familiar with any equipment that is to

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be used including any emergency procedures that may arise during the course of the event.

13. Traders offering food and drinks for sale to the public must comply with all relevant sections of the Food Safety Act 1990, Food Safety (General Food Hygiene) Regulations 1995 and the Food Safety (Temperature Control) Regulations 1995. Environmental Services Officers from Stirling Council may be in attendance at the event.

14. Trade Space Providers must comply with all requests from the organiser relating to health and safety issues that may arise during the course of the event.

15. **Public Liability Insurance / Occasional Drinks Licenses** are the responsibility of individual traders / bar license holders and must be applied for well in advance so Stirling Council can approve your application well in advance of the event. **Copies must be emailed to us in advance via the email provided.**

16. **The Organisers cannot be held responsible for any losses incurred as a result of the cancellation, abandonment, curtailment or visitor low attendance at the event.**

17. Exclusive rights to merchandise cannot be guaranteed.

18. Should an emergency occur at your Trade Space, you must immediately notify the appointed Volunteer Lead or nearest steward in hi viz vest. Ensure that all people are calmly moved away from the incident and make sure there is access for any emergency vehicle should it be required.

19. All goods at the event must comply with all relevant Trading Standards legislation.

20. Any generator you bring along must be agreed in advance and protected from the public. The Organiser reserves the right to remove your generator off site if not properly protected. The organiser cannot be held responsible for any losses incurred as a result of this action.

21. All cables used on a stall must either be flown or protected by using suitable cable matting.

22. These terms and condition may be subject to revised updates at any time.

SHOULD YOUR STAGE 1 APPLICATION BE SUCCESSFUL
FURTHER INSTRUCTIONS ON STAGE 2 WILL BE EMAILED TO YOU.

By submitting your application, you fully accept to have read and understood these terms and conditions and are fully aware of your obligations when trading at this event which will include supplying all the relevant documentation required to comply with Stirling Council.

All Traders waste MUST be taken off site and disposed of as per your own policy guidelines. DO NOT use the bins on site.